



**CITY OF MANCHESTER**  
 912 CITY ROAD  
 MANCHESTER, MI 48158  
 (734) 428-7877 FAX: (734) 428-1877

**ZONING COMPLIANCE APPLICATION**

Application Date: \_\_\_\_\_

**APPLICANT IDENTIFICATION:**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**PROPERTY IDENTIFICATION:**

Address: \_\_\_\_\_ Parcel ID#: \_\_\_\_\_

Location: between \_\_\_\_\_ and \_\_\_\_\_

Present Zoning: \_\_\_\_\_

**DESCRIPTION OF PROPOSED WORK:**

- |     |   |  |
|-----|---|--|
| Use | <input type="checkbox"/> Vacant land for _____                                  | <input type="checkbox"/> Add to existing building(s) |
|     | <input type="checkbox"/> New Home construction (See Water/Sewer Tap In Form 16) | <input type="checkbox"/> Detached structure _____    |
|     | <input type="checkbox"/> New building(s)  | (please describe)                                    |
|     | <input type="checkbox"/> Other (describe) _____                                 |  |

Site Lot Dimensions: \_\_\_\_\_ Lot Area: \_\_\_\_\_  
 Number of off-street parking spaces \_\_\_\_\_

**REQUIRED DRAWINGS:**

**Drawing must be submitted with this application. The drawing must be in scale and indicate location and measurement of lot boundaries, easements known, existing structures, proposed structures, driveways and any other pertinent features.**

Details from attached drawing:	<input type="checkbox"/> Check here if corner lot
Front Yard Setback (ft) _____	Side Yard Setback (ft) _____
Rear Yard Setback (ft) _____	Side Yard Setback (ft) _____
Height (ft) _____	

**APPLICANT'S STATEMENT:**

I hereby state that the information that I have provided in this application is complete, true and correct to the best of my knowledge and I have reviewed the additional regulations as noted below. By signing this application, I grant permission to Village personnel to enter upon property as described for review purposes.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE:** In addition to the requirement for each zoning district, the following regulations also apply:

1. All additions to a dwelling, including attached garages and decks, are considered part of the dwelling and must meet the same setbacks.
2. Detached structures must be at least 10 feet from any other structure.
3. All additions to a dwelling, including attached garages and decks, are Dimensions of all existing structures on the lot must be on the site drawing.
4. For residential zoning districts; it is suggested that the applicant use a copy of their mortgage survey for the site drawing.
5. Foot print must be staked.
6. Four sets of plans required for new houses and businesses.
7. Final zoning certificate required before final building inspection received.

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**For Office Use Only:**

Application Fee: \$ 40.00      Receipt#: \_\_\_\_\_      Date Paid: \_\_\_\_\_

Drawing Included with application

Permit Fee:      WWCA (new construction)      Date Paid: \_\_\_\_\_

Findings:

- Complies with requirements of zoning section for district
- Not allowable without variance from ZBA
- Not allowable without Conditional Use Permit
- It is a non-conforming use
- Other
- Site Plan shows all necessary information
- Building Plan shows all necessary information

Zoning Approval:       Approved       Denied

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Zoning Inspector: \_\_\_\_\_      Date: \_\_\_\_\_