Approved Minutes
Manchester City Council
Council Chambers – City Hall
912 City Rd, Manchester, MI 48158
February 19th, 2024
7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Vailliencourt called the regular meeting of the Manchester City Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Chartrand – Present
Dresch – Present
DuRussel – Absent
Harvey – Present
LaRocque – Present
Way – Absent
Vailliencourt - Present

Also Attending: Lou Way, Mark Difenderfer, Y. Chiba, J. Gebauer (WCSO), Marie Guess (WAVE), Clerk Kuhnle, Manager Sessions.

APPROVAL OF MINUTES

Manchester City Council Meeting – February 5th, 2024
Motion: Dresch Second: Harvey
To approve the February 5th regular meeting minutes.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

APPROVAL OF AGENDA

Motion: Dresch Second: LaRocque
To approve the agenda as presented:

Deleting: Old Business, Correspondence, Treasurer's Report, Planning Commission, Downtown Development Authority, Healthy Communities/Wellness Coalition, Manchester Community Joint Planning Commission, Building Committee, Personnel Committee, and Finance Committee.
Moving: Sheriff's Report to follow 735 Granger Street Rezoning Request.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

PUBLIC PARTICIPATION

Lou Way requested clarification on what would be addressed for the golf cart agenda item.

Marie Guess from Western-Washtenaw Area Value Express (WAVE) presented data for the transportation program known as WAVE and the available options for the community for residents of all ages and needs. They have requested $2,500.00 from the City of Manchester to help support the program to be reviewed at the March 4th Council meeting.

NEW BUSINESS

A) 735 Granger Street Rezoning Request

Motion: Dresch Second: Chartrand
To deny the rezoning request for 735 Granger Street.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

Sheriff's Report

Sergeant Gebauer and Lieutenant Hunt presented the Sheriff's Report for January 2024. Discussion between WCSO and Council regarding the possible allowance on M-52 for golf carts.

B) BS&A Training

Motion: LaRocque Second: Harvey
To approve the quote of $2,240.00 from BS&A Software for training on the Payroll Program.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

C) Board of Review Appointments & Pay

Motion: Dresch Second: LaRocque
To appoint the following to the Board of Review with terms as listed:
Barry Osterbur, two (2) year term
Jaime Schmidt, three (3) year term
Amelia Woods, four (4) year term

To approve the following pay schedule be established for the Board of Review:
March Board of Review Hearing Dates: $150 per day
March Pre-Organizational Meeting, March Organizational Meeting, July Board of Review Meeting, December Board of Review Meeting: $25 per meeting

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

D) Final Change Order for Wastewater Treatment Plant Project

Motion: Harvey Second: LaRocque
To approve Change Order #2 for the Wastewater Treatment Plant Project in the amount of $74,531.00.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

E) Housing Readiness Incentive Grant Program

Motion: Chartrand Second: Dresch
To approve the application for the Housing Readiness Incentive Grant through MSHDA.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

F) Golf Cart Ordinance – Possible Allowance on M-52

Discussed with Sheriff Report under item A.

G) Hanging Baskets in Downtown

Motion: Dresch Second: Chartrand
To approve an amount not to exceed $2,700.00 for the purchase of brackets and flowers for downtown.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

H) Update on Manchester Township Fire Contract/Tax Levying/Division of Assets

Mayor Vailliencourt provided a verbal update

FUTURE NEW BUSINESS:

A) Rules and Procedures – Personnel Committee
B) Sign Ordinance – Planning Commission
C) Golf Cart Ordinance Renewal

CORRESPONDENCE: None

ACCOUNTS PAYABLE:

A) Accounts Payable Report

Motion: Dresch Second: LaRocque
To approve the Accounts Payable Report dated February 20th, 2024, in the amount of $174,544.20.

Ayes: Chartrand, Dresch, Harvey, LaRocque, Vailliencourt
Nays: None
Absent: DuRussel, Way
Motion Carried

REPORTS:
Parks Commission: No current progress was made with the county.
DPW: 134 Adrian St demolition set for February 23rd, 2024.
Manager Report: Manager Sessions reported on the ongoings of the City.

ADJOURN:

Mayor Vailliencourt adjourned the meeting at 9:21 PM.

_____ _____
Patricia K. Vailliencourt, Mayor Brittany Kuhnle, City Clerk